

SECTION 4 - GRADUATION REQUIREMENTS

REGULAR DIPLOMA

Normally, a student will complete graduation requirements in four (4) years. In order to receive a diploma and graduate, a student will need to meet the school requirements for basic course work, and earn the total number of minimum credits. A student enrolled in special education may be exempted from the State mandated-test. Such an exemption is made by the IEPC Team. The student may still need to earn the required credits indicated by the IEP or in a personal curriculum. For more information about the different methods by which credits can be earned, refer to Policy 5460 in the Board Policy manual, a copy of which is accessible in the main office.

GENERAL GRADUATION REQUIREMENTS:

To graduate from Camden-Frontier High School, each student must have:

1. Complete at least eight (8) semesters of high school,
2. Complete all components of the Michigan Merit Examination (MME) or equivalent assessment as specified by an approved Individual Education Plan (IEP). All students will take the MME during the last 90 days of their junior year of high school. Students scoring “3” (Endorsed at Basic Level) or “4” (Not Endorsed) on any segment of the MME will be required to take those portions again during the next available test window. The state will pay for one retake. Additional retakes of the Michigan Merit Examination will be paid for by the student.
3. Develop, annually review, and successfully carry out an individual Educational Development Plan.
4. Receive academic credit (as measured by mastery of specific content expectations for each course) for programs of instruction as specified below. Courses in which students receive a failing (F), incomplete (I), or no credit (NC) grade do not count toward graduation credit although they are counted against the overall cumulative grade point average. To be issued a diploma, the academic transcript must show successful completion of the following:

CURRICULAR AREA	REQUIREMENT	
English/Language Arts	4 credits	(English/Language Arts 9, 10, 11, and 12)
Mathematics	4 credits	(Algebra I, Geometry, Algebra II and one math or math-related course completed during the senior year) (Note 1)
Science	3 credits	(Biology and Chemistry or Physics and one additional science course)
Social Studies	3 credits	(U.S. History/Geography, World History/Geography and Civics/Economics) (Note 2)
Visual, Performing & Applied Arts	1 credit	(Note 3)
Health	0.5 credits	(Note 3)
Physical Education	0.5 credits	(Note 3)
Online Learning Experience		(Note 5)
TOTAL CORE UNITS REQUIRED:	16 CREDITS	

EDP ELECTIVES*:	8 CREDITS (Note 4)	
GRADUATION REQUIREMENTS:	24 CREDITS	

Note 1: If a student meets the qualifications for the “Personal Curriculum”, the mathematics requirements may be modified as indicated below:

All Students:

- * Must complete at least 3.5 math or math-related credits
- * Must complete a math or math-related credit in the senior year of high school

Algebra II Modifications:

- * Complete 2.5 credits including 0.5 credits of Algebra II OR,
- * Complete a two year Career & Technical Education program that includes 0.5 credits of Algebra II
- * Complete Algebra II over a two-year period with credit given for each year (i.e., Algebra IIA and Algebra IIB).

Note 2: If a student meets the qualifications for the “Personal Curriculum”, the Social Studies requirements may be modified as indicated below:

- * Civics must be completed for graduation
- * Each student must earn at least two (2) credits in Social Studies
- * The third credit can be earned if the student earns an additional credit beyond that already required in English/Language Arts, Mathematics, Science or a Language other than English.

Note 3: If a student meets the qualifications for the “Personal Curriculum”, this requirement may be modified by earning an additional credit beyond that already required in English/Language Arts, Mathematics, Science, or a Language other than English.

Note 4: Educational Development Plan electives are in those areas that directly support post-secondary plans as indicated in the existing development plan and are not to be considered “free” electives. Band and choir would be exceptions to this requirement. Students opting for enrollment in Jackson Area Career Center, Hillsdale Workforce Development Center, or Branch Area Career Center or other trade programs that support their EDP would gain six (6) credits for these programs for a two-year enrollment period.

Note 5: The on-line learning experience may be completed as either a credit program or in a non-credit system.

DIPLOMA OPTIONS

There are currently two types of diploma available to students at Camden-Frontier High School.

The **certificate of completion** is designed to meet the needs of exchange students, those students who cannot or will not meet graduation requirements within a four-year period, and those who choose not to return for a fifth or subsequent year to meet graduation requirements. The certificate will attest to the fact that the student has attended high school for the period specified but will not be equivalent to a high school diploma.

The high school diploma is awarded to any student that meets the graduation requirements of Camden-Frontier High School. The high school diploma with honors will be awarded to those students who meet the requirements for the high school diploma and who have achieved a minimum grade point average of 3.50 for all work in grades 9 - 12.

GRADUATION REQUIREMENTS AND COMMENCEMENT ELIGIBILITY

It is resolved that only those seniors who have satisfactorily completed all academic requirements prior to the day of commencement may participate in commencement activities. The only exception would involve extenuating circumstances such as illness, accident or other excusable emergencies.

Incomplete grades and/or failures, which result in a student lacking the full credits, will immediately disqualify the student from commencement activities. If a student who has not completed all the graduation requirements by commencement does satisfactorily complete the requirements from some other secondary school before the beginning of the following school year, and notification is received that the requirements were completed, the student shall be given his/her diploma/certificate at that time and it shall be recorded on the student's permanent record.

Those seniors who owe money to the school or to school sponsored activities, clubs, or organizations and have not covered those debts prior to graduation day will be ineligible to participate in the graduation ceremony.

STUDENT ASSESSMENT

The Michigan Merit Exam (MME), which will include the American College Test (ACT) for high school juniors, will replace the Michigan Educational Assessment Program assessments at the high school level.

This means that all 11th graders will take this state assessment test in March of each year. It will provide students with a regular American College Test (ACT) score report that they can use to apply to a college or a university. ACT scores are used during the college admission process to assess high school students' general educational development and their ability to complete college-level work.

Students also will be able to use the MME to qualify for a Michigan Promise Grant to help pay for their costs in attending a state university, community college or a technical or trade school.

The MME is made up of the national ACT and Work Keys tests in mathematics and reading, plus additional assessments in the areas of mathematics, science, and social studies.

MME testing is divided into three parts. The ACT will be administered in a full day session and the Work Keys and Michigan mathematics tests will be administered on a later day. The Michigan science and social studies tests will be given in one session at times scheduled by the District Testing Coordinator with make-up sessions for these tests scheduled for exactly two (2) weeks later.

Parents and students should watch school newsletters and the local press for announced testing times.

Sophomores will have the opportunity to take the ACT/PLAN. A preparatory assessment primarily used to help students prepare for the ACT. Taken usually during the sophomore year, the test includes four (4) sections: a thirty (30) minute English; a forty (40) minute math; a twenty (20) minute reading; and a twenty-five (25) minute scientific reasoning section. The entire test takes approximately one (1) hour and fifty (55) minutes. Students interested in ACT/PLAN should contact the principal early in their sophomore as the test is administered in the fall of the student's sophomore year.

Spring 2014

Initial Dates

- March 4 - ACT Plus Writing®
- March 5 - WorkKeys® Applied Mathematics, Reading for Information, and Locating Information
- March 6 - Michigan Mathematics, Michigan Science, and Michigan Social Studies

Make-Up Dates

- March 18 - ACT Plus Writing®
- March 19 - WorkKeys® Applied Mathematics, Reading for Information, and Locating Information
- March 20 - Michigan Mathematics, Michigan Science, and Michigan Social Studies

PSAT Testing Date: October 16, 2013

MEAP Testing Dates: October 8, 9, 10, 15, & 16

Additional group tests are given to students to monitor progress and determine educational mastery levels. These tests are used to help the staff determine instructional needs.

Classroom tests will be used to assess student progress and assign grades. These are selected or prepared by teachers to assess how well the students have achieved specific objectives.

Any high school student who wishes to test-out of a course in which s/he is not enrolled may do so by taking the final examination for the course and receiving a grade of at least C+ or by demonstrating mastery of the subject matter as determined by the assessment used in lieu of a final examination. Credit for a course earned by a student through this process may be used to fulfill a course or course-sequence requirement but may not be counted toward the required number of credits needed for graduation nor be used to determine the student's GPA.

Students may receive credit toward high school graduation who successfully completes, prior to entering high school, a State mandated curriculum requirement, provided the course meets the same content requirements as the high school course, and the student has demonstrated the same level of proficiency on the material as required of the high school students.

Vocational and interest surveys may be given to identify particular areas of student interest or talent. These are often given by the guidance staff.

Students will not be required, as part of the school program or District curriculum, to submit to or participate in any survey, analysis, or evaluation that reveals information of a personal nature in accordance with Board policy and Federal guidelines.

Depending on the type of testing and specific information requested, parent (or student) consent may need to be obtained. [the school] will not violate the rights of consent and privacy of a student participating in any form of evaluation.

High School

College entrance testing information can be obtained from the Guidance Office.